

<b>Business Name:</b>				
Job Address: _				
Property owner:			_ Phone:	
Contractor:			_ Phone:	
<b>Electrical Contr</b>	actor (If Applica	ble):		
Valuation of Wo	ork (Cost + Labo	r): \$		
Class of Work:	New	Reface	Replace Existing	
<u>Sign Type:</u>	Pole Sign	Monument Pole Sign	Monument Sign	Wall Sign
	Canopy Sign	Secondary Sign	Other:	
Wall and Canopy Sigh Dimensions; Length			Width	Sq. Ft
Free Standing S	igns: Over	all Height S	a. Ft. (Per S	Side)

**<u>Required Attachments</u>** On the back of this application form, is a list of necessary attachments and additional permitting information.

I hereby certify that I have read and examined this application and know the same to be true and correct. All previsions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law, ordinance, or regulation. The issuance of a permit neither exempts nor modifies any covenants, deed restrictions, city ordinance and/or state or federal laws, whether herein specified or not.

**Applicant Signature** 

Date

Approved By

Date

Permit fee will be due upon project approval: \$10.00

This PERMIT APPLICATION may be emailed to: <u>planning@eastlandtexas.gov</u>; Faxed to: 254-629-3137 or mailed to P. O. Box 749, Eastland, TX 76448

See back of application for additional information

## Sign and Permit Information

Prior to the issuance of a permit for the erection of any type of sign, the following items should be submitted in the office of the City Planning Official along with this application for a sign permit. After receiving the necessary items, a revive period consisting of 48 hours minimum will be necessary for the staff to review your application.

## Free Standing Signage

- 1. <u>Property Site Plan</u> Containing the following information (Drawn to scale):
  - a) Illustrating property (lot) lines and lot dimensions,
  - b) Adjacent streets, alleys. sidewalks and driveways,
  - c) All existing buildings and existing signs, (Submit Photos)
- 2. Distance between property lines and signs (existing and proposed signs).
  - a) Drawing of sign containing the following:
  - b) The dimensions if the sign itself,
  - c) The overall height of the sign measured from ground level to the top of the sign,
  - d) The sign message,

## Wall and Canopy Signs

- 3. Elevation drawing of walls or Canopy's on which the sign or signs are to be placed, containing the following information (Drawn to scale).
  - a) The overall dimensions, (height, width, etc.) of the wall or canopy, on which signage is to be displayed.
  - b) Location and overall dimensions of any existing signs and proposed signs.
  - c) The distance which the signs will project from the face of the wall or canopy.
  - d) Sign Message.

In certain conditions, other items or information may be necessary based on city codes, zoning requirements and intended use, the applicant will be notified of any additional required information.

<u>Note:</u> The Installer/contractor is responsible for notifying <u>Texas 811</u> and the <u>City of Eastland</u> for utility line locates, prior to any digging, drilling or any excavation.

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